



BALDWIN-WHITEHALL SCHOOL DISTRICT

Flyer Distribution Request Form

Name of Organization, Group, or Individual:		Date of Request:	
Contact Name:		Contact Email:	
Contact Address:		Contact Phone Number	

Please enter distribution information below.

School(s):	
Grade(s):	
Boys Only/Girls Only: (if applicable)	

Attach flyer to Flyer Distribution Request Form.

Generally describe purpose and how students will be involved.

Identify the target group(s) or market that will be approached to purchase, participate, or donate.

Please specify:

Organization/Group/Individual <input type="checkbox"/>	District Copy Center <input type="checkbox"/>	Electronic Notification System <input type="checkbox"/>
Organization, group, or individual will supply their own sorted paper copies and deliver to school(s).	Copy Center will copy, sort, and deliver to schools. There will be a separate invoice from the Copy Center. All fees must be paid prior to copies being made.	\$30.00 fee payable at time of request Baldwin-Whitehall School District Superintendent's Office 4900 Curry Road Pittsburgh, PA 15236

For Administrative Use Only

Baldwin High School _____stacks of _____

Harrison Middle School _____stacks of _____

Whitehall Elementary School _____stacks of _____

Paynter Elementary School _____stacks of _____

McAnnulty Elementary School _____stacks of _____

Approved

Rejected

Signature

Date

Superintendent/Designee
